



**NORTHWEST OHIO
CLASSICAL ACADEMY**

**Board of Trustees Meeting Minutes
January 18, 2023
Northwest Ohio Classical Academy
Held on-site**

Members in attendance: Ben Buckenmeyer, Ann Currie (via phone), Matt Dietrich, Eleanor Kemp, Steve Koralewski, Robert Pruger, Anna Woycik. Others in attendance: Headmaster Scott Henry, Business Manager Brian Davis, CSS Representative Daniel Willenborg.

- I. Call to Order** – A quorum was established and always maintained. Board Vice President Matt Dietrich called the meeting to order at 6:02pm.
- II. Agenda / Introductions**
- III. Monthly Financial Updates**

Stephanie Ataya commented on the December financial reports and fielded questions from Board members.

Eleanor Kemp moved that the December 2022 financial statements were received by the Board. Steve Koralewski seconded the motion. All approved and the motion passed.

2023-080 RESOLUTION THAT FINANCIAL STATEMENTS WERE RECEIVED

WHEREAS, the Board of Trustees has reviewed the financial update for the School for December 2022 as provided by its fiscal officer, Stephanie Ataya of Marcum; and

BE IT RESOLVED, that the Board has received the financial reports as presented.

- IV. Charter School Specialist Report** – Sponsor Representative Daniel Willenborg reviewed the January Sponsor Connection and NOCA At-A-Glance report. He discussed the On Track for Renewal Report and fielded questions from Board members.

V. NOCA Board

- 1. The December 21, 2022 Board meeting minutes stand approved.

2023-081 RESOLUTION TO APPROVE BOARD MEETING MINUTES

RESOLVED, that the Board of Trustees read and approves the December 21, 2022 Board meeting minutes.

- 2. Steve Koralewski presented the PTO report.
- 3. Anna Woycik previously sent the Board Treasurer Report. The End of Year Appeal produced several donations.
- 4. Items to Approve

Headmaster Scott Henry presented the proposed 2023-2024 school calendar. Discussion ensued.

Eleanor Kemp moved to enter executive session to discuss matters required to be kept confidential by federal or state laws or rules. Matt Dietrich seconded the motion. A roll call vote was taken and all approved. Ben Buckenmeyer – yes; Matt Dietrich – yes; Eleanor Kemp – yes; Steve Koralewski – yes; Robert Pruger – yes; Anna Woycik – yes. Executive session started at 6:37pm.

2023-082 RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

RESOLVED, that the Board of Trustees approves to adjourn into executive session on January 18,



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2023 at 6:37pm to discuss the subject matters as follows: matters required to be kept confidential by federal or state laws or rules.

Executive Session ended at 6:49pm. Ben Buckenmeyer moved that the Board authorize the Headmaster to enter into a settlement agreement. Robert Pruger seconded the motion. All approved and the motion passed.

2023-083 RESOLUTION TO AUTHORIZE SETTLEMENT AGREEMENT

WHEREAS, the Board of Trustees recognizes that it is in the best interest of the School to enter into a settlement agreement to resolve a dispute that involves the education of a student with disabilities; and

WHEREAS, the student's parents have agreed to forego filing a Due Process complaint to address their concerns; and

WHEREAS, the Board of Trustees has reviewed the proposed settlement agreement, which is attached hereto as Exhibit "A" (sealed), and approves of the terms of the agreement; and

WHEREAS, the settlement agreement involves a student in the School and must be maintained as confidential under both state and federal law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the Headmaster to execute the Settlement Agreement and take, along with other School administrators, any and all action necessary to implement the terms of the Agreement.

5. Committee and Other Reports:

A. Athletics Committee

Ben Buckenmeyer previously provided the Athletics Committee report. The school needs to rent another facility to use as NOCA's "home" gym for games. The Committee is working to find space for this purpose.

B. Community Relations Committee

The committee has 3 open concerns.

C. Dress Code Working Group – no report.

D. Education Committee – no report.

E. Facility Committee

Matt Dietrich reported that some auditorium renovations may commence this Winter.

F. Facility Expansion Task Force

Matt Dietrich reported that the bond closed on January 6. The chillers are currently being replaced.

G. Finance/Audit Committee

Robert Pruger supplied an update on the tax filings for the NOCA Foundation. Discussion ensued.

H. Headmaster Evaluation Committee



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The committee has one member taking OPES training next week.

I. Joint Fundraising Committee

Steve Koralewski reported that the groundbreaking ceremony is scheduled for March 1st following the morning assembly. Work to plan the Gala is in full swing. The Committee secured the domain LibertyGala.com.

J. Marketing Committee – no report.

K. Policies Committee

The committee proposed an amendment to the Board Bylaws. Discussion ensued. Ben Buckenmeyer moved to amend the Board Bylaws to modify the limit to the number of consecutive terms each member can serve from 2 to 4 terms. Steve Koralewski seconded the motion. All approved and the motion passed.

2023-084 RESOLUTION TO AMEND NORTHWEST OHIO CLASSICAL ACADEMY BYLAWS

RESOLVED, that the Board of Trustees approves the amendment to the Board Bylaws for Northwest Ohio Classical Academy to modify the limit to the number of consecutive terms each member can serve from 2 to 4 terms.

VI. State of the School Headmaster Report

Scott Henry previously sent the Headmaster Report.

Scott Henry discussed the following in detail:

Enrollment has seen some changes at the semester; the current enrollment is 478 students.

Eighty-eight students are currently on the waitlist for admission next year. Several events took place within the last month to market the school to prospective students. An open house is scheduled for this coming Saturday.

Scott Henry fielded questions from Board members.

Matt Dietrich moved to accept the State of the School Report and that the student residency information was verified. Anna Woycik seconded the motion. All approved and the motion passed.

2023-085 RESOLUTION TO ACCEPT THE STATE OF THE SCHOOL REPORT

WHEREAS, the Board of Trustees has reviewed and discussed the STATE OF THE SCHOOL report discussing status and school improvement planning for the School's academic performance, review of assessment and growth data, enrollment update including verification of enrollment and residency information, as well as the updated staffing roster; and

IT IS THEREFORE RESOLVED, that the Board hereby accepts the SCHOOL REPORT.

2023-086 RESOLUTION TO VERIFY STUDENT RESIDENCY INFORMATION

RESOLVED, that the Board of Trustees has reviewed 6 student residency information checks and found them to be accurate.

VII. Public Comment (2 minutes each and 30 minutes maximum) – There was 1 public comment.

VIII. Next Meeting Reminder: February 15, 2023, 6:00pm.

IX. Adjournment – Board Vice President Matt Dietrich adjourned the meeting at 7:46pm.




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CERTIFICATION

The foregoing are true and correct resolutions adopted by the Governing Authority of the school at a public Board Meeting dated January 18, 2023.


by Lee J Strang, Board President

Feb. 15, 2023
Date


Ann P Currie, Board Secretary

Feb 15, 2023
Date